



# Town of Turner, Maine

11 Turner Center Rd. Turner, Maine 04282 – 207-225-3414 - [www.turnermaine.com](http://www.turnermaine.com)

## APPLICATION COMPLETENESS CHECKLIST

### MINOR SUBDIVISION

**DATE:** \_\_\_\_\_

**SUBDIVISION NAME:** \_\_\_\_\_

**APPLICANT NAME/CONSULTANT FIRM:** \_\_\_\_\_

\_\_\_\_\_ 1. Proposed Subdivision Name

\_\_\_\_\_ 2. Tax Map and Lot Number of Proposed Subdivision

\_\_\_\_\_ 3. Field Survey of boundary lines of tract of land

\_\_\_\_\_ 4. Copy of deed and any existing covenants affecting property

\_\_\_\_\_ 5. Proposed covenants and deed restrictions

\_\_\_\_\_ 6. Type of sewage disposal

\_\_\_\_\_ 7. Test Pit Data

\_\_\_\_\_ 8. Type of water supply

\_\_\_\_\_ 9. Date plan prepared

\_\_\_\_\_ 10. Magnetic North

\_\_\_\_\_ 11. Graphic Map Scale

\_\_\_\_\_ 12. Name and address of record owner, sub-divider and individual or company who prepared plan

\_\_\_\_\_ 13. Names and addresses of adjoining property owners

\_\_\_\_\_ 14. Location of Zoning Boundaries affecting subdivision

\_\_\_\_\_ 15. County Soil Survey

\_\_\_\_\_ 16. Contour lines as specified by Planning Board

\_\_\_\_\_ 17. Location and elevation of 100 year floodplain

\_\_\_\_\_ 18. Soil erosion and sedimentation control plan

\_\_\_\_\_ 19. Drainage Plan

\_\_\_\_\_ 20. Location of fresh water wetlands

\_\_\_\_\_ 21. Location of rivers, streams or brooks within or adjacent to proposed subdivision

\_\_\_\_\_ 22. Location of significant wildlife habitat

\_\_\_\_\_ 23. Location of watershed of lake or pond

- \_\_\_\_\_ 24. Phosphorus impact analysis
- \_\_\_\_\_ 25. Statement of technical and financial capacity
  
- \_\_\_\_\_ 26. Evidence of right, title or interest in the property to be reviewed
  
- \_\_\_\_\_ 27. Subdivision Fees Paid
  
- \_\_\_\_\_ 28. Statement that Fire, Rescue, Road Commissioner and Superintendent of schools have received copies of the proposal
  
- \_\_\_\_\_ 29. Certification of Compliance from Code Enforcement Officer



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## APPLICATION COMPLETENESS CHECKLIST

### MAJOR SUBDIVISION - PRELIMINARY PLAN

DATE: \_\_\_\_\_

PROPOSED SUBDIVISION NAME: \_\_\_\_\_

APPLICANT/CONSULTANT: \_\_\_\_\_

- \_\_\_\_\_ 1. Proposed Subdivision Name
- \_\_\_\_\_ 2. Tax Map and Lot Number where Subdivision is proposed to be located
- \_\_\_\_\_ 3. Field survey of boundary lines of tract of land
- \_\_\_\_\_ 4. Copy of deed and existing covenants, if any affecting property
- \_\_\_\_\_ 5. Proposed covenants and deed restrictions for project
- \_\_\_\_\_ 6. Contour lines as specified by the Planning Board
- \_\_\_\_\_ 7. Number of acres in proposed subdivision

- \_\_\_\_\_ 8. Location of property lines
- \_\_\_\_\_ 9. Water courses
- \_\_\_\_\_ 10. Vegetative cover if any
- \_\_\_\_\_ 11. Type of sewage disposal proposed
- \_\_\_\_\_ 12. Test pit data
- \_\_\_\_\_ 13. Location of test pits
- \_\_\_\_\_ 14. Type of proposed water supply
- \_\_\_\_\_ 15. Date Plan prepared
- \_\_\_\_\_ 16. Magnetic North
- \_\_\_\_\_ 17. Graphic Map Scale
- \_\_\_\_\_ 18. Name and address of record owner, sub divider and individual or company who prepared plan
- \_\_\_\_\_ 19. Names and addresses of adjoining property owners
- \_\_\_\_\_ 20. Location of Zoning Boundaries affecting Subidivision
- \_\_\_\_\_ 21. Location and size of existing and proposed sewer, water mains, culverts and drainage ways on or adjacent to the property to be subdivided

- \_\_\_\_\_ 22. Location, names and widths of existing and proposed streets, easements and open space on or adjacent to the subdivision
- \_\_\_\_\_ 23. Proposed lot lines with appropriate dimensions and lot area
- \_\_\_\_\_ 24. Location and conditions of land proposed for public use, if any
- \_\_\_\_\_ 25. Location of open space to be preserved and its proposed management
- \_\_\_\_\_ 26. Soil erosion and sedimentation plan
- \_\_\_\_\_ 27. Drainage plan
- \_\_\_\_\_ 28. Medium intensity soil survey
- \_\_\_\_\_ 29. Location of 100 year floodplain
- \_\_\_\_\_ 30. Location of wetlands
- \_\_\_\_\_ 31. Location of rivers, streams or brooks within or adjacent to subdivision
- \_\_\_\_\_ 32. Location of significant wildlife habitat if any
- \_\_\_\_\_ 33. Location of watershed of lake or pond
- \_\_\_\_\_ 34. Phosphorus impact analysis
- \_\_\_\_\_ 35. Statement of technical and financial capacity
- \_\_\_\_\_ 36. Evidence of right, title or interest in the property proposed for subdivision

- \_\_\_\_\_ 37. Evidence that Subdivision fee has been paid
  
- \_\_\_\_\_ 38. Statement that Fire, Rescue, Road Commissioner and Superintendent of Schools have all received copies of the proposed plan
  
- \_\_\_\_\_ 39. Certification of Compliance from Code Enforcement Officer
  
- \_\_\_\_\_ 40. Location of archaeological sites, if any
  
- \_\_\_\_\_ 41. Rare and endangered species
  
- \_\_\_\_\_ 42. Historic buildings and/or sites located, if any
  
- \_\_\_\_\_ 43. Location of any scenic vistas as identified in Comprehensive Plan
  
- \_\_\_\_\_ 44. Traffic impact analysis